

**2<sup>nd</sup> Congregational Meeting House Society, Unitarian Universalist**  
**Agenda for Board of Trustees Meeting**  
**December 18, 2018 5:15-7:30pm**

**5:15 Call to Order:** Val Hall

**Opening words:**

**Checking in:**

**Spiritual Leadership:**

- Committee Reports
  - (a) Activities Room Renovations (Nancy Mack, Angus McLeod)
  - (b) Garden, cont. (Nancy Mack, Joanne Polster)
  - (e) FUNdraising update (Alison Forsgren)
- Minister's Report (Linda Simmons)

**Consent Agenda:**

- (a) Minutes from the November 13 meeting
- (b) Treasurer's Report

ACTION REQUESTED: APPROVAL OF CONSENT AGENDA

**6:00 Operational Issues**

- Minister's Evaluation (Val Hall)
  - ACTION REQUESTED: DISCUSSION OF WRITTEN ANSWERS;  
FORMATION OF SUBCOMMITTEE TO COLLATE?
- 2019 Budget presentation (Paul Stewart)
  - ACTION REQUESTED: APPROVAL
- Strategic Plan (Linda Simmons)
  - UU elevator speech for Board members: board exercise at Retreat?
    - Pay someone from UUA to facilitate?
  - ACTION REQUESTED: SET DATE OF RETREAT? APPROVE SPENDING?
- Faro de Luz contract (Linda Simmons or Paul Stewart)
  - ACTION REQUESTED: APPROVAL OF YEARLY CONTRACT
- Archives update (Joanne Polster)
  - ACTION REQUESTED: APPROVE TEMPORARY STORAGE OF ARCHIVES

- **Further items for discussion**
  - Linda's February vacation: where to house guest ministers
  - Board Calendar - Linda sent out - did people see it? Comments?
  - Church miniature in Sanctuary: condition and preservation (Val Hall)
  - Hendrix Hall cushions: progress report (Linda Simmons)
  
- **"Bicycle Rack"** (ongoing items which still need to be dealt with by the Board; crossed out when completed)
  - Treasurer replacement plan
  - 4<sup>th</sup> of July debrief
  - Auction debrief (and formation of post-auction committee)
  - Garden plans (now is the time for action)
  - Parsonage
    - Capital project – planning and pricing stage; progressing slowly
    - Annual maintenance by Buildings and Grounds
  - Meeting House maintenance issues (Buildings and Grounds)
    - Tower leaks
    - Broken window outside to left of HH entrance
    - Broken window inside to right of HH entrance
    - Ramp door to Sanctuary sticking
    - AR door sticking
  - South Church Preservation Fund issues
    - Leadership (no active officers!)
      - 1) No meetings in over a year
      - 2) Falling behind on tax returns
    - Complete lighting project (emergency lights installed)
    - Windows project: in progress
    - Exterior repair and painting project: next (CPC Sept 2019?)
  - AR Projects
    - Complete floor and trim
    - Columns
    - Painting
    - Rug by office
    - ~~More sound reduction?~~
  - Sanctuary Sound

- Podium
  - Handhelds
  - ~~Hearing loop: 100% done? Do we have at least one spare?~~
  - Overall sound volume and clarity
  - HH hearing loop system???
  - Minister's Annual Review (see above)
  - Hire Music Director for May, 2019 (Barbara Elder working on)
- ACTION REQUESTED: HEAR REPORTS AND DISCUSS POSSIBLE ACTIONS

#### **6:45 Strategic Issues (Val and Paul Review)**

- Vision (see p. 3) Wait until spring retreat?
- Congregational Goals -connected to principles (see p. 4)

#### **7:15 Members' Concerns**

#### **7:30 Adjournment**

#### **Committees and Board Liaisons**

Ministry: Peter Richards

Buildings & Grounds: Rev Linda

RE: Susan Richards

7<sup>th</sup> Principle: Alison Forsgren

Lay Led: Kat Robinson Grieder

Docents: Peter Richards

Fundraising: Alison Forsgren

Pledge Appreciation:

Nominating: Susan Richards

Finance: Paul Stewart

Caring: Alison Forsgren

Membership: Susan Richards

Music: Val Hall

Garden: Nancy Mack, Joanne Polster

Pledge Solicitation:

Activities Room: Nancy Mack

#### **Important Dates**

Next Board Coffee Hour: December 23

Lay Led Service: December 31

Next Board Meeting: January 15, 2019

**Our Vision (A work-in-progress, drafted at the trustees retreat 2/18/2012, revised at retreat 3/16/2013).**

“We are becoming an open, diverse, loving and respectful, compassionate and supportive congregation. Building on the foundation of Sunday worship services with uplifting music and inspiring and challenging sermons, we are becoming a place where there are exciting, provocative, interesting, and fun year-round youth and adult programs that motivate involvement of the congregation in the direction of community outreach and social justice.”

**Our Mission (approved by the Congregation on August 5, 2018)**

Working toward a more just and inclusive society, our congregation supports spiritual growth and service with open doors, minds, and hearts:

*Open doors* for welcoming our diverse island communities and visitors;

*Open minds* for exploring differing ideas and beliefs;

*Open hearts* for deepening our connection with others and ourselves.

**Congregational Goals (approved by the Congregation May, 2016)**

- Goal #1 To develop an effective Communication Plan

In order to achieve this goal, we will

1. increase our PR opportunities and develop more Informational Materials
2. seek opportunities for Free Stories in the Inky Mirror and other publications
3. improve our Welcoming Strategies for visitors and prospective new members
4. develop a unique Logo for our Nantucket congregation

- Goal #2 To continue to foster Social Justice initiatives

In order to achieve this goal, we will

1. participate fully in 7<sup>th</sup> Principle Project initiatives, which include recycling, food rescue, the community garden, and welcoming immigrants and summer workers
2. encourage Volunteerism by the congregation

- Goal #3 To make a firm commitment to Lifelong Religious Exploration

In order to achieve this goal, we will

1. establish a Junior Youth Group for ages 9-12
2. provide more opportunities for Small Group Ministry
3. offer more Adult Education courses and workshops

- Goal #4 To involve more members of the congregation in Leadership

In order to achieve this goal, we will

1. create a Fundraising Committee
2. strengthen the Pledge Committee and expand its active months
3. increase participation and training of Lay Leaders